



# Basingstoke Sea Scout Group (Eastrop Park)

Based at the Roger Morris Community Centre, Eastrop Charity Registration Number 289028 National Scout Registration Number 42013

John Brown

Cub

8 January 2008

REF: Subscription and Membership Fees

Please accept this letter as an invoice for this half terms subscription and membership fees as stated below.

We ask that this invoice is paid as soon as it is received, so that the Group does not incur administration costs.

**Payment must be made within three weeks of this invoice being received.**

Regretfully, we do have some outstanding payments from last term, which we must ask parents to bring these up to date as quickly as possible, or else their child may lose their place in the Group. If you have any outstanding payments they will be listed below.

We have to pay for the hall in advance and we can only continue to use the hall if our payments are up to date, so please help us to do this by paying all fees as quickly as possible.

If subscriptions are not up to date, then it is with regret that places will not be available for trips, camps or other activities.

If any member of the Group is having problems paying the fees, then this can be discussed with the treasurer at anytime, and we know that a reasonable solution can be found.

To make sure that all payments are credited properly, can we ask you to make all cheques payable to :

**Basingstoke Sea Scout Group** , enclose the slip below

and send them back to your child's scout leader marked with their name and 'subscriptions'. Thank you.

**CASH Payments** : if you are paying subscriptions by cash, please see David Taylor ( Treasurer ) when the money is brought in so that a cash receipt can be issued.

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## Half Term Subscription and Membership Fees

Fees for the period : 8 Jan 2008 - 12 Feb 2008 ( 6 weeks ) £ 13.80

Total amount due £ 13.80

FROM : John Brown

I require / do not require the Subscriptions slip to be signed and returned for my records.  
(delete accordingly)

**Group web site: [www.basingstokeseascouts.org.uk](http://www.basingstokeseascouts.org.uk)**